Town of Summit Town Board Meeting minutes
May 15, 2026, Summit Town Hall – 5pm

5:30pm – Review of payment authorizations

1. Call to Order/Pledge of Allegiance: The May Monthly board meeting for Friday May 15, 2026, having been duly posted at the transfer site, town hall, town garage, and 3 businesses – Drifters Trail, Amnicon Bar & The Backyard on Amnicon Lake, & Tri Lakes Community Center, meeting was called to order by Chairman Nicholas Hudacek at 5:00pm.

2. Roll call was taken. Present were Nicholas Hudacek - Chair, Dan Zuchowski, Supervisor, Rae Ann Edwards Supervisor, Daniel Corbin, Clerk. Terri LaFlamme, Treasurer was not present.

3. Authorization for payment of May bills:

The motion to authorize and pay bills and online bills for May 15, 2026, was made by Dan Zuchowski, 2nd by Rae Ann Edwards. After no further discussion, the motion to pay bills was approved.

4. Approval board meeting minutes from April 14, 2026 as printed; Motion to approve meeting minutes for April 14, 2026, was made by Rae Ann Edwards, 2nd by Dan Zuchowski. After no further discussion the April 14, 2026 meeting minutes were approved.

5. Approval of Treasures report for April 2026 as printed: Motion to approve April 2026 Treasurer report was made by Dan Zuchowski, 2nd by Rae Ann Edwards. After no further discussion the motion to approve April 2026 Treasurer report was approved.

6. Clerk's Report and Correspondence:

- The board of review is Wednesday May 20, 2026 from 6-8pm. There were a few inquires at the Open Book on May 4,2026.
- Town cleanup day is tomorrow May 16, 2026 from 8 am to noon.
- Received a call from Dave Pantzlaff about our bridge project on the Patzau Foxboro over the Balsam Creek. Bid letting for the project will be at the first round of bidding his fall in October. We should have a better chance of getting a more favorable cost for our project. We should also have a better chance for some additional funding for our project.
- The open book was held on May 4th by phone appointment only. Most of the inquiries were about how splitting you property would affect property valuation.
- Amnicon/Dowling lake management District had received some complaints/inquiries about why some properties within the District boundaries were not paying the property tax for the district. The first issue was to make sure that we know where the district boundaries are. This was a challenge because e we had trouble firnds any where where the boundaries were listed. Douglas County had nothing officially listed so we went to the Lake District and found the boundaries listed from some old past records and we wee able to find out what sections were included in the district. From there we could work with the Zoning GIS mapping and get a listing of all the properties in the district showing which taxing districts were listed on each property. After getting that report we found that there were 26 properties in the Town of Summit that were not listed correctly and 6 properties in the Tonw of Oakland. We then worked with the Town of Summit Assessor to get the Summit records up to date , and worked with the Property tax lister for Douglas County to get the Town of Oakland up to date. Once all of the Assessments for each town are updated we will do another report to make sure that all of the properties that needed ot be up dated is complete.
- Sams .gov has been updated.
- The ARPA funds account with the US Treasury have also been closed out. Thank You to Marie for helping to get this completed. We ran into some issues with our new email address, etc. but was able to get the issues taken care of.
- Douglas County Unit of the Wisconsin Towns association will be meetin at the Town of Lakeside on Tuesday May 19th at 7pm.
- Ayres & associates called and offered some suggestions on the LSSIP Culvert grants/bids. They told us to make sure that we give our bid some consideration of higher costs in the future, because once the grants are issued there will be no room for additional funding to cover higher cost.
- Liquor license application information has been sent out to each of our three retailers. The application are due back to the Clerk no later than May 24, 2026.
- Clerk asked about our next meeting date of June 8, 2026. Chairman stated that we will be discussing that further in the meeting tonight.

7. Treasurer's Reporting & Correspondence:

- Terri was not present for any additional information.

8. Supervisors Review of the Month:

- **Rae Ann Edwards:**
  - Tom Johnson called about the funding for the Fish Hatchery in Brule and others throughout the State that could looses funding and be shut down.
  - Received some calls about the Spring road limits, when are they going to be removed. There seemed to be some confusion s to why some roads were lifted and not others.
  - We need to set a time that they go off to treat everyone the same.
    - Some stated that you cannot do that either, because some roads dry out faster than others.his is a issue every year. You need to be patient.
  - Biggest thing is to keep everyone informed. Maybe we should have a policy so that everyone feels thay hey ae being treated the same.
- **Dan Zuchowski:**
  - No issues to speak of.
  - Some issues with our signs deteriorating, Called the correctional facility where they are made. Didn't know what to say. They have been working with 3M to find a solution but so far we have to live with t and replace signs as we need to at our expense.
  - Nothing further to report.

9. Chair's Review of the Month:

- Also, had calls about the signs. We need to figure this out it gets pricey replacing signs that should last more than 10 years.
- Cemetery cleanup went well; we had 15 people participate. Looks great.
- Othe than that it was a quiet month. No complaints.

10. Fire Department Report on Month's activity

- We had 5 medical & 1 vehicle accident and 1 wildland fire call
- Purchased compressor for the SCBA's.
- Had one responder vehicle accident.
- We are holding a raffle again in the month of July, with a final weekend at beginning of august., with Chinese raffles, bucket raffles and more guns on boards. Plus, the drawings for the guns. Tickets are $100.00. There are still tickets remaining for purchase.

11. Road Crew Monthly Report

- We now have some sheets to record the work that we do each day. That recored is available to view if someone needs to know what roads have been maintained and when.
- All of our roads have been worked on this spring, except for the Summit Trails, which needs much more extensive work in the very near future.
- Some of our roads have been graded at least three times. Some roads need to be graded yet as they dry out from the spring thaw.
- Done a lot of culvert work. Either replacing or resetting culverts.
- Spent some time working on the Tower Fire Lane. We have a lot more work to do on this road over the summer.
- We are having trouble getting Bright Speed to do their line locates for their cables in the ground.
- Repaired the lids on the garbage dumpsters at the Transfer Site. Added some extra steel so the bears couldn't
- get in the dumpsters, so far it has worked.
- Zuchowski Road project. We cut back some trees/brush to get some light on the road to help dry it out. Especially on the south side of the road. The water also seems to be flowing much better. This all helps to dry out the road.
- Severson road has been repaired. Issue with the turn around.
- Our new excavator has arrived. We had a small problem with the bucket switch, but it has been repaired.
- All of the fire tracks and vehicles have been serviced.
- After Eric's report Nick thanked the crew – Eric & Matt for everything that they are doing, a lot of projects have been completed, much more to do. Great job, keep up the great work. Thank You"
- Brushing is done when the time permits. Most of our roads have been brushed with at least one pass on each side of the road. We will keep working on this throughout the summer.

12. Cemetery Report

- Cemetery cleanup was last weekend, had 15 people attend to help with the project. Four corners stoe donated the ice for the beverages. Everything looks great. Flags are up
- 1 inurnment
- Marked 6 monuments
- Sold single plot for Charlie Allen.
- 2-3 inurnments are coming up.
- In the very near future, we will have to order more vaults, probably next month.

13. County Board Supervisor monthly report – Joe Moen

- No report, Joe was not present

14. BUSINESS:

- **A. LRIP – Milchesky Road Projects.**
  - The first stretch from highway to Rancon Road will be done by next week.
- **B. LSSIP – Update on project and application for 90/10 funding:**
  - Application has been filed with the DOT
  - Wren Works put much of the project together
  - Projects on Pioneer Trail & Summit Trail.
    - #16,000 each for Aluminum Box Culverts
    - Cost to do each project $257,160.15 to do each culvert
    - Everything is filed
    - Marie asked if the culverts are in danger of failing, Nick sated that we are ok for now.
    - We do need to follow up on these projects. The culverts are the worst of the ones that need to be fixed/repaired.
- **C. Opening bids for lawn mowing at the Town Hall, Cemetery and Fire Department:**
  - Open bid from Missinne – the only bid that we have received.
    - Mowing 2 times/month
      - Hall - $67.54 ea time total $675.40/year
      - Fire Department - $76.66/ea. time, total $766.60/year
      - Cemetery - $680.00/time, total $6,800/year
      - Total bid $9,066.20.
      - We are only billed for work that is completed.
      - May 18th to September 30, 2026
    - Motion by Rae Ann Edwards to accept bid from Missinee for the mowing contract, 2nd by Dan Zuchowski. After no further discussion, motion was approved.
- **D. Non-Metallic Mine conditional use Permit renewal for Douglas County Highway Department. Mine location – 3784 E Tower Fire Lane.**
  - Motion by Rae Ann Edwards to approve the conditional Use Permit Renewal for Douglas County Highway Department at 3784 E Tower Fire Lane, 2nd by Dan Zuchowski. After no further discussion the motion was approved.
- **E. Accept the 2025 Financial Report**
  - Motion to approve 2025 Financial Report by Dan Zuchowski, 2nd by Rae Ann Edwards. After no further discussion the motion was approved.
- **F. Should the town have a financial audit done:**
  - Nick Hudacek talked to Craig from the Town of Gordon

- They have a combined Clerk/Treasurer Position and moving next cycle to have an appointed Clerk/Treasurer.
- Town of Gordon Annual cost for an Audit is $10,000/year.
- This was brought up at the annual meeting because the annual report was not complete. Inquiring and concern about our financial situation.
- Dan Zuchowski thought was that we know what the problems are, most have been addressed by the deputy clerk, and the clerk has not followed the suggestions as closely as he needs to. So, what good would be having an audit tell us what we already know.

- After no further discussion, Dan Zuchowski asked the Deputy Clerk if she could be more responsive, she stated that she could be if needed. We should bring this up at our budget discussions in the fall and address the issue at that time. We could then decide what to do about an audit and put money in the budget for next year.
  - Nick asked Chuck if he was ok with this, and he just wanted to know where the town sits financially, that was his concern.
- Nick stated that this would be addressed at our next budget discussions. For next year.

G. Options on selling the Cat 312 Excavator:

- Nick stated that he thought our best option was to use the Government auction Sales site. It worked very well for us last round, probably a good option this time.
- We will need pictures for the site; Nick will have Eric takes some pictures capturing the entire machine.
- Motion was made by Dan Zuchowski, 2nd by Rae Ann Edwards to put the Cat 312 for sale on the auction site with a minimum bid/reserve of $10,000. After no further discussion the motion was approved. Nick will take care of setting it up.

15. Public Comment in accordance with WI Statute 19.84(2).

- June meeting discussion, Nick stated that he would like to move the June meeting from Monday June 8 to Friday June 12, 2026, again because he is working out of town, this hopefully will be the last time to move the meeting.
- Dust control will be done before Memorial Day Weekend. Town is doing from Hwy 35 to just past the Town hall, in front of the Cemetery. There are also several residents that will be participating also.

Meeting was adjourned with a motion by dan Zuchowski, 2nd by Rae Ann Edwards. Meeting was adjourned.

Approved August 7, 2026
Respectfully submitted
Daniel D Corbin, Town Clerk